

File No. : NHF/2/22/CS/MA/2015

Dated : 4th November, 2020

Ms. Meena Kumari Sharma
Under Secretary
Dept. of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment,
Government of India, 5th Floor, "B" Wing,
Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road,
New Delhi – 110 003

Madam,

Sub: Major activities/decisions taken during the month of Oct., 2020.

With reference to the above, I am directed to forward herewith the major activities of the Corporation in the prescribed format (enclosed at **Enclosure-I & II**) for the month of October, 2020, which may be considered for the monthly D.O. letter to the Cabinet Secretary.

This is issued with the approval of Competent Authority.

Thanking you,

Yours faithfully,

For National Handicapped Finance and
Development Corporation

(R.K. Mishra)
Company Secretary

Encls.: As above

National Handicapped Finance and Development Corporation

Enclosure-I

1. Summary sheet of pending payments to GeM Venders:

Sl. No.	Name of PSU/ organization	Payments due to Gem Venders as on 1 st of given month beyond 10 days of supply service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	0.0432875	Not applicable.

2. Summary sheet of pending payments to Micro, Small & Medium Enterprises (MSMEs):

Sl. No.	Name of PSU/ organization	Payments due to MSMEs as on 1 st of given month beyond 45 days of supply/ service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

3. Pending payments of all PSUs under control of your Ministry / Department (Related to Gem & MSME Vendors):

Sl. No.	Name of CPSE	Total Pending Payments (in Crore Rupees)	Pending Payments less than 30 days	Pending Payments, 30 days – 3 months	Pending Payments more than 3 months
1.	National Handicapped Finance and Development Corporation (NHFDC)	0.0432875	0.0432875	Nil	Nil

National Handicapped Finance and Development Corporation

Enclosure-II

Format for providing monthly information

Department: **NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION**

1. Important policy decisions taken and major achievements during the month: As per **Annexure-I**.
2. Important policy matters held up on account of prolonged inter-ministerial consultations: **Nil**
3. Compliance of Cabinet /Cabinet Committee

No. of Cabinet /Cabinet Committee decisions pending for compliance	Proposed action plan/time lines for compliance of decisions	Remarks
Nil	Nil	Nil

4. Compliance of CoS decisions:

No. of CoS decisions pending for compliance	Proposed action plan/time lines for compliance of CoS decisions	Remarks
Nil	Nil	Nil

5. No. of cases of 'sanction of prosecution' pending for more than three months: **Nil**
6. Particulars of cases in which there has been a departure from the Transaction of Business Rules or established policy of the Government: **Nil**
7. Status of implementation of e-Governance:

Total No. of files	Total No. of e-files
Nil	Nil

8. Status of Public Grievances:

No. of Public Grievances redressed during the month	No. of Public Grievances pending at the end of the month
4	2

**IMPORTANT POLICY DECISIONS TAKEN AND MAJOR ACHIEVEMENTS DURING
THE MONTH OF OCTOBER, 2020**

1. **EQUITY SUPPORT FROM GOI** : Nil
(During financial year 2020-21)
2. **CONCESSIONAL FINANCE TO PwDs (DIVYNAGJAN)**
 - During the month of October, 2020, the Corporation sanctioned and disbursed of loan amounting to Rs. 12.63 Cr. for the benefit of 1253 Persons with Disabilities.
 - At the end of the month (October, 2020), book size of loans extended for the benefit of Divyangjan was Rs. 357.20 Crores.
 - During the month under reference, the Corporation received Rs.10.75 Crores (Rs.9.75 Crores as principal and Rs. 1.00 Crores as interest) as repayments.
3. **MEETINGS/ CONFERENCES**
 - a) 20th October, 2020
CMD, NHFDC attended the meeting for Sub Group on Micro Finance (Virtual meeting).
 - b) 23rd October, 2020
CMD, NHFDC attended the Inter Ministerial Committee (IMC) meeting for finalization of MoU targets for the FY 2020-21 through Video Conferencing.
 - c) 28th October, 2020
CMD, NHFDC attended Webnair for SKOCH Award.
 - d) 29th October, 2020
CMD, NHFDC had a meeting over Video conferencing with MD, HARDICON regarding skill training of Persons with Disabilities.
4. **SKOCH AWARD**

The Corporation received SKOCH Digital Economy Silver Award 2020 for the project NHFDC Swavalamban Kendra (NSK) (Micro Skill Training Centre) on 28th October, 2020. The Award was received by CMD, NHFDC.
5. **HR ACTIVITIES**

Shri G.S. Panwar, Dy. General Manager (Finance) retired w.e.f. 31.10.2020 from the services of NHFDC after attaining the age of Superannuation.

6. MEASURES AGAINST COVID-2019

During the month under reference, following measures were continued/acted upon, to fight against COVID-2019;

a) Employee centric measures

- i) In view of the Pandemic COVID-2019, employees of the Corporation were advised/instructed and encouraged:
 - To clean hand and face frequently and also not to use public transport.
 - To use own/office vehicle for attending office.
 - To work from home.
- ii) The Corporation issued Face Masks, Sanitizers and Glass covers to employees and created awareness against touching nose/eyes by hand.
- iii) Attendance through Biometric machine has been dispensed with and is recorded manually.
- iv) Pledge was taken for taking necessary precautions to prevent the spread of corona virus.
- v) Spread awareness among employees/outsourced employees through SMS and WhatsApp.

b) General measures

- i) Reception area/ Entrance to the office were frequently sanitized.
- ii) Foot operated hand sanitizer machine is placed at the reception area.
- iii) Wall mounted Thermal scanner (Human touch-free) is placed at the reception area to measure the body temperature of employees/ visitors coming to the office premises.
- iv) Sanitization of all the office vehicles and handles of all the doors of office were carried out two/three times regularly.
- v) Office premises/work places were sanitized (including Table/Desk) with Sodium Hypochlorite thrice in a day.

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7. OTHER ACTIVITIES

<u>Sl.</u>	<u>Particulars</u>	<u>Remarks</u>
a)	Total no. of beneficiaries served under various clinical and/ or other services	: NA
b)	Conference/Job fairs/ Seminars conducted during the month or any other events.	: Nil
c)	Skill Development Activities	: Nil
d)	Awareness Generation/ distribution and other camps organized.	: Nil
e)	<u>Action taken/ progress made in:-</u>	
i)	e-governance	: NA
ii)	Swatch Bharat Abhiyan	: Nil
iii)	Sugamaya Bharat Abhiyan	: NA
iv)	Progress use of Hindi (Rajbhasha)	: Ref. Sl. 8 hereunder.
g)	New initiatives, if any	: Nil

8. RAJBHASHA ACTIVITIES

Translation in Hindi for printing of 23rd Annual Report of the Corporation was carried out during the month of October, 2020.
