



File No. : NHF/2/22/CS/MA/2015

Dated : 8th November, 2021

Ms. Meena Kumari Sharma
Deputy Secretary
Dept. of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment,
Government of India, 5th Floor, "B" Wing,
Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road,
New Delhi – 110 003

Madam,

**Sub : Major activities / decisions taken during the month of
October, 2021.**

With reference to the above, I am directed to forward herewith the major activities of the Corporation in the prescribed format (enclosed at **Enclosure-I & II**) for the month of October, 2021, which may be considered for the monthly D.O. letter to the Cabinet Secretary.

This is issued with the approval of Competent Authority.

Thanking you,
Yours faithfully,

For National Handicapped Finance and
Development Corporation

(R.K. Mishra)
Company Secretary

Encls.: As above

कार्यालय : यूनिट नं. 11 एवं 12, ग्राउण्ड फ्लोर, डीएलएफ प्राइम टॉवर
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दूरभाष : 011-45803730, 45088638 टेलीफैक्स : 011-45088637
पंजीकृत कार्यालय : रेडक्रॉस भवन, सेक्टर -12, फरीदाबाद-121007
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National Handicapped Finance and Development Corporation

Enclosure-I

1. Summary sheet of pending payments to GeM Venders:


| Sl. No. | Name of PSU/ organization | Payments due to Gem Venders as on 1 st of given month beyond 10 days of supply service provided (in Crore Rupees) | Reasons and steps taken |
|---------|--|--|-------------------------|
| 1. | National Handicapped Finance and Development Corporation (NHFDC) | Nil | Not applicable. |

2. Summary sheet of pending payments to Micro, Small & Medium Enterprises (MSMEs):

| Sl. No. | Name of PSU/ organization | Payments due to MSMEs as on 1 st of given month beyond 45 days of supply/ service provided (in Crore Rupees) | Reasons and steps taken |
|---------|--|---|-------------------------|
| 1. | National Handicapped Finance and Development Corporation (NHFDC) | Nil | Not applicable. |

3. Pending payments of all PSUs under control of your Ministry / Department (Related to Gem & MSME Vendors):

| Sl. No. | Name of CPSE | Total Pending Payments (in Crore Rupees) | Pending Payments less than 30 days | Pending Payments, 30 days – 3 months | Pending Payments more than 3 months |
|---------|--|--|------------------------------------|--------------------------------------|-------------------------------------|
| 1. | National Handicapped Finance and Development Corporation (NHFDC) | Nil | Nil | Nil | Nil |



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Enclosure-II

FORMAT FOR PROVIDING MONTHLY INFORMATION

Department: **NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION**

1. Important policy decisions taken and major achievements during the month: As per **Annexure-I**.
2. Important policy matters held up on account of prolonged inter-ministerial consultations: **Nil**
3. Compliance of Cabinet /Cabinet Committee

| No. of Cabinet /Cabinet Committee decisions pending for compliance | Proposed action plan/time lines for compliance of decisions | Remarks |
|--|---|---------|
| Nil | Nil | Nil |

4. Compliance of CoS decisions:

| No. of CoS decisions pending for compliance | Proposed action plan/time lines for compliance of CoS decisions | Remarks |
|---|---|---------|
| Nil | Nil | Nil |

5. No. of cases of 'sanction of prosecution' pending for more than three months: **Nil**
6. Particulars of cases in which there has been a departure from the Transaction of Business Rules or established policy of the Government: **Nil**
7. Status of implementation of e-Governance:

| Total No. of files | Total No. of e-files |
|--------------------|----------------------|
| Nil | Nil |

8. Status of Public Grievances:

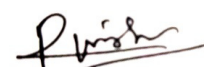
| No. of Public Grievances redressed during the month | No. of Public Grievances pending at the end of the month |
|---|--|
| 8 | Nil |

P. Vishu

**IMPORTANT POLICY DECISIONS TAKEN AND MAJOR ACHIEVEMENTS DURING
THE MONTH OF OCTOBER, 2021**

1. **EQUITY SUPPORT FROM GOI** : Nil
(During financial year 2021-22)
2. **CONCESSIONAL FINANCE TO PwDs (DIVYNAGJAN)**
 - During the month of October, 2021, the Corporation sanctioned loan amounting to Rs. 24.90 Cr. for the benefit of 2489 Persons with Disabilities (PwDs).
 - During the month of October, 2021, the Corporation released loan amounting to Rs.24.90 Cr. for the benefit of 2489 PwDs.
 - At the end of the month of October, 2021, book size of loans extended for the benefit of Divyangjan was Rs. 419.02 Crores.
 - During the month under reference, the Corporation received Rs.17.91 Crores (Rs.16.35 Crores as Principal and Rs. 1.56 Crores as interest) as repayments.
3. **MEETINGS/ CONFERENCES/ PRESENTATIONS**
 - a) 4th Oct., 2021
 - i) CMD, NHFDC had a meeting with Divisional Commissioner, Pune through Video conferencing (VC) and discussed regarding marketing avenues for Persons with Disabilities.
 - ii) CMD, NHFDC had a meeting with CEO, MSRLM, Pune through Video conferencing (VC) and discussed regarding marketing avenues for Persons with Disabilities.
 - b) 5th Oct., 2021

CMD, NHFDC had a meeting with ED, Punjab S.C. Land Finance Corporation through Video conferencing (VC) regarding implementation of NHFDC schemes in the state for the benefit of Persons with Disabilities (PwDs).
 - c) 7th Oct., 2021
 - i) CMD, NHFDC had a meeting with Hon'ble Minister of State, SJ&E, Gol. regarding organization of loan mela and awareness program for Persons with Disabilities (PwDs) in the state of Tripura during November, 2021.
 - ii) CMD, NHFDC had a meeting (through Video Conference) with in-charge of VRCH, Tripura regarding Skill Training infrastructure at VRCH campus. Dy. General Manager (Project) alongwith officials of NHFDC attended the meetings.



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d) 8th Oct., 2021

CMD, NHFDC had a meeting (through Video Conference) with Chief Secretary, Government of Tripura, regarding organization of a Loan Mela in November, 2021.

Also, the issues regarding implementation of NHFDC schemes through State Channelising Agency (SCA) and early execution of agreement with Tripura Gramin Bank for channelizing NHFDC Funds for the benefit of PwDs were discussed. Dy. General Manager (Project) alongwith officials of NHFDC attended the meeting

e) 14th Oct., 2021

CMD, NHFDC attended the meeting (through Video Conference) of Screening Committee under National Fund (Scholarship) under the chairmanship of Joint Secretary & CEO, DEPwD, MSJE, Gol.

f) 21st Oct., 2021

CMD, NHFDC attended the meeting of Senior Officers chaired by Secretary, DEPwD, MSJE, Gol.

g) 26th Oct., 2021

A meeting of Loan Screening Committee was held on 26th October, 2021 and proposal for loan under Vishesh Micro-finance Yojana (VMY) was considered by the Committee.

4. AWARENESS CREATION ACTIVITIES / JOB FAIR

a) Awareness programme

NHFDC participated in the Loan Mela organized by National Scheduled Castes Finance and Development Corporation (NSCFDC) at Jhansi, Uttar Pradesh on 20th October, 2021. Hon'ble Minister of SJ&E, Gol inaugurated the aforesaid Loan Mela. Officials of NHFDC participated in the said event and disseminated information regarding self-employment opportunities for PwDs under schemes of the Corporation.

b) Social Media Platform

The Corporation made use of social media platforms and disseminated information about scheme(s) of the Corporation, formation/ functioning of Self Help Groups (SHGs/ Disable Persons Group (DPGs), etc. for the benefit of PwDs.



5. HR ACTIVITIES

a) CAMPAIGN FOR DISPOSAL OF PENDING PROPOSALS

NHFDC organized Special campaign from 2nd to 31st October, 2021 for the disposal of pending proposals, like VIP references, Parliament assurances, Public representations and grievances, IMC proposals, disposal of scrap, waste and obsolete items, retaining old documents in physical form or option of digitalizing such documents for record keeping, review existing rules and procedures.

As a result of the aforesaid activities;

- 1) 93,361 files/project proposals (Old) were weeded out.
- 2) Office orders were issued for bringing in clarity in respect of certain aspects of Medical Attendance Rules, 1998 and T.A. & D.A. Rules, 2000 of the Corporation.
- 3) An amount of Rs.1,11,392/- was realized out of auction of obsolete/ scrap items. The said process (Auction of obsolete/scrap items) resulted in freeing up office space of about 1,000 Sq. ft. (Approx.).

b) RASHTRIYA EKTA DIWAS (NATIONAL UNITY DAY)

NHFDC observed Rashtriya Ekta Diwas (National Unity Day) on 31st October, 2021 on the birth anniversary of Sardar Vallabhbhai Patel and all employees of the Corporation took pledge to strengthen the security, unity and integrity of the Nation.

c) ACTION TAKEN IN RESPONSE TO COVID-2019

During the month under reference, following measures were continued/acted upon, to fight against COVID-2019;

I. Roster-wise Attendance

To prevent spread of COVID-19 in the Corporation, HoDs has been maintaining attendance of employees in the office roster-wise.

II. Employee centric measures

i) Instructions issued

In view of the Pandemic COVID-2019, employees of the Corporation were advised/instructed and encouraged:

- To clean hands and face frequently and not to use public transport.
- To use own/office vehicle for attending office.



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ii) Wearing of face masks/sanitizers, etc.

All employees are advised to wear face masks, use sanitizers on regular basis to avoid touching of nose/eyes by hand.

iii) Attendance

Attendance through Biometric machine has been dispensed with. The attendance is being recorded manually.

III. General measures

- i) Reception area/ Entrance to the office were frequently sanitized.
- ii) Foot operated hand sanitizer machine was continued to be placed at the reception area.
- iii) Wall mounted Thermal scanner (Touch-free) was continued to be placed at the reception area to measure the body temperature of employees/ visitors coming to the office premises.
- iv) All office vehicles were sanitized two/three times on daily basis.
- v) Office premises/work places (including Table/Desk), doors and door-handles were sanitized with Sodium Hypochlorite thrice a day.

6. **SKILL TRAINING OF PERSONS WITH DISABILITIES (PwDs)**

The Skill Development Training programs of the Corporation continued at NHFDC Swavalamban Kendra, Baghpat & NOIDA (Uttar Pradesh), Yamnunanagar & Krukshetra (Haryana) and Chindwara (Madhya Pradesh) during the month under reference.

On 2nd October, 2021, Secretary, SJ&E, GoI inspected NHFDC Swavalamban Kendra, Acheja, Gautam Budh Nagar (Uttar Pradesh).

7. **OTHER ACTIVITIES**

| <u>Sl.</u> | <u>Particulars</u> | <u>Remarks</u> |
|------------|---|-------------------------------|
| a) | Total no. of beneficiaries served under various : clinical and/ or other services. Only total figures separately for new follow up and supportive services may be furnished. | NA |
| b) | Conference/Job fairs/ Seminars conducted during : the month or any other events. | As stated at Para 4 above. |
| c) | Skill Development Activities. : | As stated at Para 6 above. |
| d) | Awareness Generation/ distribution and other camps : organized. | As stated at Para 4 above. |
| e) | <u>Action taken/ progress made in:-</u> | |
| i) | e-governance : | NA |
| ii) | Swatch Bharat Abhiyan : | Nil |

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|---|---|-------------------------|
| iii) Sugamaya Bharat Abhiyan | : | Nil |
| iv) Progress use of Hindi (Rajbhasha) | : | Refer Para 8 hereunder. |
| f) No. of new courses/any other activities initiated. | : | Nil |

8. RAJBHASHA ACTIVITIES

During the month under report, Quarterly report on implementation of Rajbhasha for the QE Sept., 2021 was sent to the Administrative Ministry (DEPwD, MSJE, Gol.).

