

File No. : NHF/2/22/CS/MA/2015

Dated : 2nd December, 2020

Ms. Meena Kumari Sharma
Under Secretary
Dept. of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment,
Government of India, 5th Floor, "B" Wing,
Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road,
New Delhi – 110 003

Madam,

Sub: Major activities/decisions taken during the month of Nov., 2020.

With reference to the above, I am directed to forward herewith the major activities of the Corporation in the prescribed format (enclosed at **Enclosure-I & II**) for the month of November, 2020, which may be considered for the monthly D.O. letter to the Cabinet Secretary.

This is issued with the approval of Competent Authority.

Thanking you,

Yours faithfully,

For National Handicapped Finance and
Development Corporation



(R.K. Mishra)
Company Secretary

Encls.: As above

National Handicapped Finance and Development Corporation

Enclosure-I

1. Summary sheet of pending payments to GeM Venders:

Sl. No.	Name of PSU/ organization	Payments due to Gem Venders as on 1 st of given month beyond 10 days of supply service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

2. Summary sheet of pending payments to Micro, Small & Medium Enterprises (MSMEs):

Sl. No.	Name of PSU/ organization	Payments due to MSMEs as on 1 st of given month beyond 45 days of supply/ service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

3. Pending payments of all PSUs under control of your Ministry / Department (Related to Gem & MSME Vendors):

Sl. No.	Name of CPSE	Total Pending Payments (in Crore Rupees)	Pending Payments less than 30 days	Pending Payments, 30 days – 3 months	Pending Payments more than 3 months
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Nil	Nil	Nil



National Handicapped Finance and Development Corporation

Enclosure-II

Format for providing monthly information

Department: **NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION**

1. Important policy decisions taken and major achievements during the month: As per **Annexure-I**.
2. Important policy matters held up on account of prolonged inter-ministerial consultations: **Nil**
3. Compliance of Cabinet /Cabinet Committee

No. of Cabinet /Cabinet Committee decisions pending for compliance	Proposed action plan/time lines for compliance of decisions	Remarks
Nil	Nil	Nil

4. Compliance of CoS decisions:

No. of CoS decisions pending for compliance	Proposed action plan/time lines for compliance of CoS decisions	Remarks
Nil	Nil	Nil

5. No. of cases of 'sanction of prosecution' pending for more than three months: **Nil**
6. Particulars of cases in which there has been a departure from the Transaction of Business Rules or established policy of the Government: **Nil**
7. Status of implementation of e-Governance:

Total No. of files	Total No. of e-files
Nil	Nil

8. Status of Public Grievances:

No. of Public Grievances redressed during the month	No. of Public Grievances pending at the end of the month
4	3



**IMPORTANT POLICY DECISIONS TAKEN AND MAJOR ACHIEVEMENTS DURING
THE MONTH OF NOVEMBER, 2020**

1. **EQUITY SUPPORT FROM GOI** : Nil
(During financial year 2020-21)

2. **CONCESSIONAL FINANCE TO PwDs (DIVYNAGJAN)**

- During the month of November, 2020, the Corporation sanctioned and released loan amounting to Rs. 13.91 Lakh for the benefit of 1 (one) Person with Disability.
- At the end of the month (November, 2020), book size of loans extended for the benefit of Divyangjan was Rs. 353.65 Crores.
- During the month under reference, the Corporation received Rs.5.05 Crores (Rs.4.09 Crores as principal and Rs. 0.96 Crores as interest) as repayments.

3. **SKILL TRAINING OF DIVYANGJAN**

During the month under reference, the Corporation released Rs.89 Lakhs (Approx.) to various agencies towards skill training of Persons with Disabilities (PwDs)

4. **MEETINGS/ CONFERENCES**

- a) 4th November, 2020 : Discussion with Implementing agencies through video conferencing

CMD, NHFDC had a Conference (through Video Conferencing) with State Channelising Agencies (SCAs)/ Regional Rural Banks (RRBs) and Public Sector Bank (PSB) regarding implementation of NHFDC schemes .

- b) 11th November, 2020: Discussion on Skill Training of PwDs

CMD, NHFDC attended a meeting at the Administrative Ministry at New Delhi and discussed issues concerning skill training of PwDs, assessment of Training Centres, etc.

- c) 11th November, 2020: Signing of MoU for the Financial Year 2020-21 between NHFDC and the Admn. Ministry

The Memorandum of Understanding for the financial year 2020-21 was signed between NHFDC and the Administrative Ministry.



Annexure-1 contd.

- d) 20th November, 2020 : Field Inspection of Nuh, An aspirational district Mewat

CMD, NHFDC visited Nuh, Mewat (An aspirational district) as a Central Prabhari Officer and carried out field inspection of various community health centres and Co-operative society (VITA) .

- e) 26th November, 2020 : 4th Meeting of Central Advisory Board on Disability

CMD, NHFDC attended 4th meeting of Central Advisory Board on Disability held under the Chairmanship of Hon'ble Minister through Video conferencing.

- f) 26th November, 2020 : Meeting with Officials of NSCFDC regarding skill training of Divyangjan

DGM (Project), NHFDC had a meeting with officials of National Scheduled Castes Finance and Development Corporation (NSCFDC) for skill training of PwDs (Divyangjan).

- g) 27th November, 2020 : Agreement with NBCFDC regarding skill training of Divyangjan

An Agreement was signed with NBCFDC for skill training of PwDs (Divyangjan). DGM (Project) alongwith officials of the Corporation attended the meeting.

5. HR ACTIVITIES

26th November, 2020 : Celebration of Constitution Day

NHFDC celebrated Constitution Day on 26th November, 2020 and undertook the activities as per the direction of Government of India.

6. MEASURES AGAINST COVID-2019

During the month under reference, following measures were continued/acted upon, to fight against COVID-2019;

- a) Awareness Campaign on COVID-19

Awareness Campaign was carried out during the month under reference, on COVID-19 related to Social Behavior norms.



National Handicapped Finance and Development Corporation

Annexure-1 contd.

b) Employee centric measures

- i) In view of the Pandemic COVID-2019, employees of the Corporation were advised/instructed and encouraged:
 - To clean hand and face frequently and also not to use public transport.
 - To use own/office vehicle for attending office.
 - To work from home.
- ii) The Corporation issued Face Masks, Sanitizers and Glass covers to employees and created awareness against touching nose/eyes by hand.
- iii) Attendance through Biometric machine has been dispensed with. The attendance was recorded manually.
- iv) Pledge was taken for taking necessary precautions to prevent the spread of corona virus.
- v) Awareness was spread among employees/outsourced employees through SMS and WhatsApp.

c) General measures

- i) Reception area/ Entrance to the office were frequently sanitized.
- ii) Foot operated hand sanitizer machine was continued to be placed at the reception area.
- iii) Wall mounted Thermal scanner (Human touch-free) was continued to be placed at the reception area to measure the body temperature of employees/ visitors coming to the office premises.
- iv) Sanitization of all the office vehicles and handles of all the doors of office were carried out two/three times regularly.
- v) Office premises/work places were sanitized (including Table/Desk) with Sodium Hypochlorite thrice in a day.

7. OTHER ACTIVITIES

<u>Sl.</u>	<u>Particulars</u>	<u>Remarks</u>
a)	Total no. of beneficiaries served under various clinical and/ or other services	: NA
b)	Conference/Job fairs/ Seminars conducted during the month or any other events.	: Nil



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		Annexure-1 contd.
Sl.	Particulars	Remarks
c)	Skill Development Activities	: As stated at para 3 above.
d)	Awareness Generation/ distribution and other camps organized.	: Nil
e)	<u>Action taken/ progress made in:-</u>	
i)	e-governance	: NA
ii)	Swatch Bharat Abhiyan	: Nil
iii)	Sugamaya Bharat Abhiyan	: NA
iv)	Progress use of Hindi (Rajbhasha)	: Refer Para 8 hereunder.
g)	New initiatives, if any	: Nil

8. RAJBHASHA ACTIVITIES

During the month of November, 2020 templates in Hindi were prepared in respect of various materials/ texts of routine nature. .

