



File No. : NHF/2/22/CS/MA/2015

Dated : 6th December, 2021

Ms. Meena Kumari Sharma
Deputy Secretary
Dept. of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment,
Government of India, 5th Floor,
Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road,
New Delhi – 110 003

Madam,

Sub : Major activities / decisions taken during the month of November, 2021.

With reference to the above, I am directed to forward herewith the major activities of the Corporation in the prescribed format (enclosed at **Enclosure-I & II**) for the month of November, 2021, which may be considered for the monthly D.O. letter to the Cabinet Secretary.

This is issued with the approval of Competent Authority.

Thanking you,

Yours faithfully,

For National Handicapped Finance and
Development Corporation

(R.K. Mishra)
Company Secretary

Encls.: As above



National Handicapped Finance and Development Corporation

Enclosure-I

1. Summary sheet of pending payments to GeM Venders:

Sl. No.	Name of PSU/ organization	Payments due to Gem Venders as on 1 st of given month beyond 10 days of supply service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

2. Summary sheet of pending payments to Micro, Small & Medium Enterprises (MSMEs):

Sl. No.	Name of PSU/ organization	Payments due to MSMEs as on 1 st of given month beyond 45 days of supply/ service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

3. Pending payments of all PSUs under control of your Ministry / Department (Related to Gem & MSME Vendors):

Sl. No.	Name of CPSE	Total Pending Payments (in Crore Rupees)	Pending Payments less than 30 days	Pending Payments, 30 days – 3 months	Pending Payments more than 3 months
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Nil	Nil	Nil

P. V. Singh

National Handicapped Finance and Development Corporation

Enclosure-II

FORMAT FOR PROVIDING MONTHLY INFORMATION

Department: **NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION**

1. Important policy decisions taken and major achievements during the month: As per **Annexure-I.**
2. Important policy matters held up on account of prolonged inter-ministerial consultations: **Nil**
3. Compliance of Cabinet /Cabinet Committee

No. of Cabinet /Cabinet Committee decisions pending for compliance	Proposed action plan/time lines for compliance of decisions	Remarks
Nil	Nil	Nil

4. Compliance of CoS decisions:

No. of CoS decisions pending for compliance	Proposed action plan/time lines for compliance of CoS decisions	Remarks
Nil	Nil	Nil

5. No. of cases of 'sanction of prosecution' pending for more than three months: **Nil**
6. Particulars of cases in which there has been a departure from the Transaction of Business Rules or established policy of the Government: **Nil**
7. Status of implementation of e-Governance:

Total No. of files	Total No. of e-files
Nil	Nil

8. Status of Public Grievances:

No. of Public Grievances redressed during the month	No. of Public Grievances pending at the end of the month
4	2



**IMPORTANT POLICY DECISIONS TAKEN AND MAJOR ACHIEVEMENTS DURING
THE MONTH OF NOVEMBER, 2021**

1. **EQUITY SUPPORT FROM GOI** : Nil
(During financial year 2021-22)
2. **CONCESSIONAL FINANCE TO PwDs (DIVYNAGJAN)**
 - During the month of November, 2021, the Corporation sanctioned loan amounting to Rs. 2.23.Crore for the benefit of 205 Persons with Disabilities (PwDs).
 - During the month of November, 2021, the Corporation released loan amounting to Rs.2.33 Crore for the benefit of 205 PwDs.
 - At the end of November, 2021, book size of loans extended for the benefit of Divyangjan was Rs. 418.16 Crores.
 - During the month under reference, the Corporation received Rs.3.18 Crores (Rs.2.82 Crores as Principal and Rs.0.36 Crores as interest) as repayments.
3. **MEETINGS/ CONFERENCES/ PRESENTATIONS**
 - a) 11th Nov., 2021

A meeting was held between officials of Delhi SC/ST/OBC, Minorities, Handicapped Financial & Development Corporation, Delhi and NHFDC to resolve the long pending issues of pending utilization details and non submission of proposals.
 - b) 12th Nov., 2021

CMD, NHFDC had a meeting with Managing Director, H.P. Minorities Finance & Development Corporation at Shimla and discussed regarding Implementation of schemes of the Corporation.
 - c) 20th Nov., 2021

Review of NHFDC functioning by Parliament Standing Committee on Social Justice and Empowerment was carried out at Mahabalipuram, Chennai. CMD, NHFDC attended the meeting.
 - d) 24th Nov., 2021

Review of NHFDC functioning by Parliament Standing Committee on Social Justice and Empowerment was carried out at Goa. CMD, NHFDC attended the meeting.



4. AWARENESS CREATION ACTIVITIES / JOB FAIR

Hon'ble Vice President visited CRC, Nellore on 13th Nov., 2021. On this occasion, NHFDC set up a stall at CRC, Nellore and disseminated information concerning self-employment opportunities for PwDs under schemes of the Corporation. CMD, NHFDC attended the said event.

5. HR ACTIVITIES

a) INTERVIEW FOR RECRUITMENT

Interview for 01 (One) post of Manager (Project) in the Corporation on the pay scale of Rs.50,000- 1,60,000/- (E-2 Level) was conducted on 17th November, 2021.

b) CONSTITUTION DAY (SAMVIDHAN DIWAS)

NHFDC observed constitution Day (Samvidhan Diwas) on 26th November, 2021 with 'Jan Bhagidari' and conducted the following activities on this occasion:-

- (i) All employees of the Corporation read out the preamble of Constitution on 26.11.2021.
- (ii) Employees of the Corporation were requested to participate in "Online quiz on Constitutional Democracy" on Portal (<https://constituionquiz.nic.in>).

c) ACTION TAKEN IN RESPONSE TO COVID-2019

During the month under reference, following measures were continued/acted upon, to fight against COVID-2019;

I. Roster-wise Attendance

To prevent spread of COVID-19 in the Corporation, HoDs have been maintaining attendance of employees in the office roster-wise.

II. Employee centric measures

i) Instructions issued

In view of the Pandemic COVID-2019, employees of the Corporation were advised/instructed and encouraged:

- To clean hands and face frequently and not to use public transport.
- To use own/office vehicle for attending office.

ii) Wearing of face masks/sanitizers, etc.

All employees are advised to wear face masks, use sanitizers on regular basis to avoid touching of nose/eyes by hand.



National Handicapped Finance and Development Corporation

iii) Attendance

Attendance through Biometric machine has been dispensed with. The attendance is being recorded manually.

III. General measures


- i) Reception area/ Entrance to the office were frequently sanitized.
- ii) Foot operated hand sanitizer machine was continued to be placed at the reception area.
- iii) Wall mounted Thermal scanner (Touch-free) was continued to be placed at the reception area to measure the body temperature of employees/ visitors coming to the office premises.
- iv) All office vehicles were sanitized two/three times on daily basis.
- v) Office premises/work places (including Table/Desk), doors and door-handles were sanitized with Sodium Hypochlorite thrice a day.

6. **SKILL TRAINING OF PERSONS WITH DISABILITIES (PwDs)**

The Skill Development Training programs of the Corporation continued at NHFDC Swavalamban Kendra, Indore, Nagda & Chindwara (Madhya Pradesh) and Noida (Uttar Pradesh) during the month under reference.

7. **OTHER ACTIVITIES**

<u>Sl.</u>	<u>Particulars</u>	<u>Remarks</u>
a)	Total no. of beneficiaries served under various clinical and/ or other services. Only total figures separately for new follow up and supportive services may be furnished.	NA
b)	Conference/Job fairs/ Seminars conducted during the month or any other events.	As stated at Para 4 above.
c)	Skill Development Activities.	As stated at Para 6 above.
d)	Awareness Generation/ distribution and other camps organized.	As stated at Para 4 above.
e)	<u>Action taken/ progress made in:-</u>	
i)	e-governance	NA
ii)	Swatch Bharat Abhiyan	Nil
iii)	Sugamaya Bharat Abhiyan	Nil
iv)	Progress use of Hindi (Rajbhasha)	Refer Para 8 hereunder.
f)	No. of new courses/any other activities initiated.	Nil



8. RAJBHASHA ACTIVITIES

During the month under report, documents concerning Review of NHFDC functioning by Parliament Standing Committee on Social Justice and Empowerment were translated in Hindi. Also, the information for updation at the website of the Corporation was translated in Hindi.

A handwritten signature in black ink, appearing to be 'P. Singh', with a horizontal line underneath.